

## ***“Taking Great Pictures, Filing & Managing your Pictures and Cleaning them up!”***

### **Topic Information:**

This brown bag session very briefly covers some basics on taking, managing and cleaning up your Real Estate property Photos.

### **Introduction:**

In today’s hectic world, we sometimes forget the basic things that are available to help us in our daily business endeavors. Some resources are part of our membership in professional organizations and some are simply free, others are there for us to use, but one needs to know where to find them, and then learn how to use them!

### **Objectives:**

Although not in any way all inclusive. This discussion will mention some resources I believe to have significant business value to the Real Estate community. Keep in mind, that some of these resources are not the place, but the idea or conceptual value they hold!

### **Format:**

Mixture of Demonstration, Workshop and Attendee participation.  
Question and answer is encouraged.  
A printed handout will be available ... an electronic version will be made available to those who wish one.

Time required to complete: 20 to 30 minutes



### **DISCUSSION:**

**We’re going to talk about this topics in 4 basic parts.**

- 1. Basics of taking great photos..**
- 2. Filing and managing your photo library.**
- 3. FREE software available to help you to manage and cleanup your photos.**
- 4. Q & A**