



Art Vuilleumier
Email: art@jittech.com
Office: (888) 767-0119
Website: <http://www.jittech.com>

***“Going Paperless ...
... Some ideas on how to accomplish it
... How it benefits you and your clients !”***

Topic Information:

This brown bag session is a brief introduction to Going Paperless and practical methods of accomplishing it .

Introduction:

In today’s rushed business environment, we sometimes forget to take the time to explore things that work for our businesses. Other times, there are so many new tools emerging that we don’t ever seem make the time to find out what they are, how they can improve our business and how the competition is using them. Many of these tools are free (or low cost) ... but one needs to know where to find them, and then learn how to most effectively utilize them (without wasting all of your time) !

Objectives:

Although not nearly all inclusive. This discussion will briefly explain what going paperless means, how some Realtors are using this to their advantage in their businesses and how they too might use these tools in their business! Keep in mind, that some of these resources are not the place, but the idea or conceptual value they hold! *Food for thought ... If you will !*

Format:

Mixture of Demonstration, Workshop and Attendee participation.
Question and answer is encouraged.
A printed handout will be available ... an electronic version will be made available to those who wish one.

Time required to complete: about 30 minutes

DISCUSSION:

We will discuss “Going Paperless in 4 basic parts.

1. What is “Going Paperless”?
2. Real Estate Industry resources for “Going Paperless”.
3. The Technology for “Going Paperless”
4. Techniques for “Going Paperless”!

